

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

February 19, 2019
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Fox called the meeting to order at 7:00 p.m.

Members present:

Ken Fox, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Elana Levens-Craig, Member
Dianne El-Hajj, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Fox invited the audience to recite the District Mission.

3. Pledge of Allegiance

President Fox invited Member Burns, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

President Fox presented the agenda for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Claims Against the District
- 1.5. Schedule of Upcoming Events

C. PUBLIC COMMUNICATION

President Fox invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

President Fox invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Approval/Ratification of General Services Agreements
- 2.6. Approval/Ratification of Agreement for Mileage Reimbursement in Lieu of District Transportation
- 2.7. Approval of Revised Job Description for Director of Facilities, Maintenance, and Operations
- 3.1. Approval of Nonpublic School Individual Services Contract with Sierra Academy
- 3.2. Approval of Nonpublic School Individual Services Contract with Stein School
- 3.3. Approval of Extended Field Trips for Hill Creek 7-8 Grade Students to H & M Landing in San Diego
- 4.1. Personnel, Regular
- 4.2. Approval of Consultant Agreements for Arts Attack Coordinators

Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

- 1.1. California School Boards Association (CSBA) 2019 Delegate Assembly Election
Superintendent Baranski reported it was time to cast a unit vote to fill the vacancies in the CSBA Delegate Assembly. The Board asked for Member Ryan's recommendation. She recommended voting for representatives from Chula Vista ESD, Alpine USD, Lakeside Union SD, San Dieguito Union HSD, Ramona USD, and Santee School District. Member Ryan moved to cast their unit vote, of the aforementioned, to fill the vacancies for the CSBA Delegate Assembly Region 17 representatives.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

F. BOARD POLICIES AND BYLAWS

President Fox presented Items F.1.1., 1.2., and 1.3., for approval. With one motion, Member Burns moved approval.

- 1.1. Second Reading: Revised Board Bylaw 9323, Meeting Conduct
Revised Board Bylaw 9323, Meeting Conduct was presented for a second reading and request for approval. Member Burns moved approval.
- 1.2. Second Reading: Revised Board Policy 6020, Parent Involvement
Revised Board Bylaw 6020, Parent Involvement, was presented for a second reading and request for approval. Member Burns moved approval.

1.3. Second Reading: Revised Board Policy 6142.3, Civic Education

Revised Board Bylaw 6142.3, Civic Education, was presented for a second reading and request for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

G. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association President, shared the Association would have a booth at the Santee School District Foundation 2019 Santee Aloha 5k Fun Run & Walk on Saturday, March 23.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski shared a draft of the centerfold spread of the Santee Magazine. She explained the article would illustrate the District's gratitude for the passage of Measure S, quick facts about the measure, and pictures that would be representative of the proposed projects. Superintendent Baranski shared the San Diego County Office of Education had recently completed a credentialing audit in the Human Resources department. She explained the audit mostly pertained to middle school credentialing. Superintendent Baranski shared the process was very stressful for the Human Resources department, Teachers, and Principals. She commended Krista D'Agostino, Personnel Technician; Human Resources staff; and teachers for a successful audit. Superintendent Baranski shared the Student Forum was March 19 and inquired on a topic of discussion. She suggested the topic focus continue on safety. Superintendent Baranski inquired on the Boards' desire to have the student reach out to a few peers to inquire on their perception of safety on their school campus. It was the Boards' consensus to proceed with Superintendent Baranski's suggestion.

Member Levens-Craig explained her last meeting absence was due to an opportunity to travel to India with the Rotary Club. She shared visiting three schools while on her trip, India's educational system, customs, and the Rotary Club's contribution to their educational system.

Member Burns shared visiting PRIDE Academy and Hill Creek School. He acknowledge, and commended, the site staff for the great things happening at their schools. Member Burns shared it is great to see the display of the PBIS material on the school grounds.

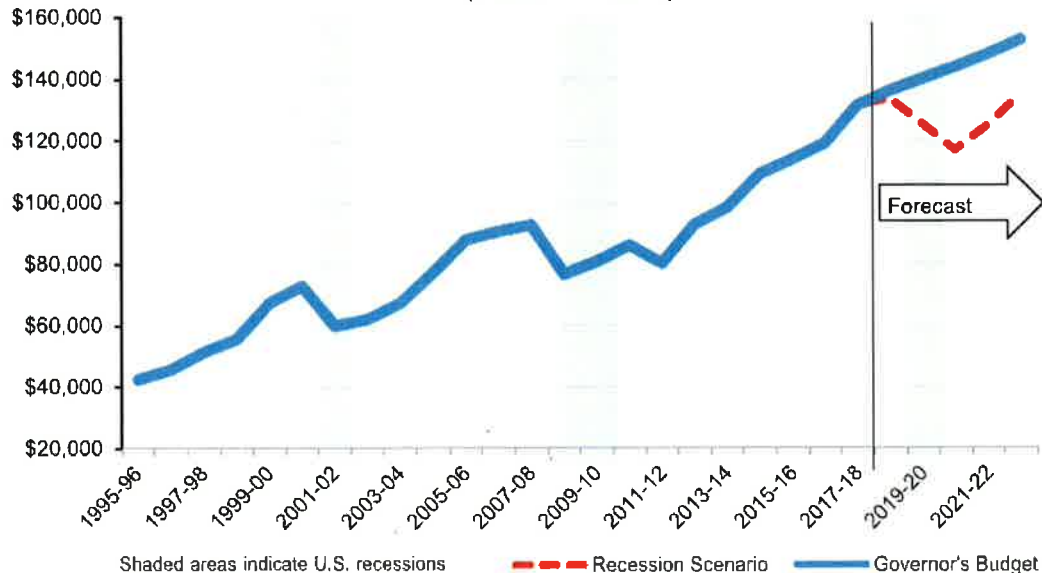
I. BUDGET WORKSHOP

Karl Christensen shared that on January 9, the Governor unveiled his plans for the 2019-20 State budget. He explained the annual budget workshop provides the Board an opportunity to review budget priorities in light of the Governor's Budget proposal, the Local Control Accountability Plan, needs throughout the District, and fiscal solvency. Mr. Christensen proceeded to discuss the following topics: Governor's Budget Proposal Highlights; LCFF Revenue and Operating Cost Increases; Significant Non-Routine Budget Changes; Review of Multi-Year Projection; Review of LCAP Executive Summary; and Possible LCAP Changes for 2019-20.

1. Governor's Budget Proposal Highlights

Mr. Christensen noted the Economy, State Revenues, and Capital Gains Revenue as a Percent of General Fund Tax Revenues were the same as he had presented at the January 15 meeting. He shared the economic forecast is good but there is always a specter for a recession. Mr. Christensen explained the Governor shared a potential drop by over \$25 billion in annual revenue if there were a recession.

Figure REV-06
Annual Revenue Could Drop by over \$25 Billion in a Recession
 (Dollars in Millions)



Mr. Christensen provided an overview of the Prop 98 Distribution to K-12 education as follows:

- \$2 billion to LCFF; funds 3.46% COLA
- \$576 million (of which \$186 million is one-time) to support expanded Special Education services and school readiness supports at LEAs with high percentages of both students with disabilities and unduplicated students
- \$350,000 one-time funds to merge the Dashboard, the LCAP electronic template, and other school site and school district reporting tools (including the School Accountability Report Card) into a single web-based application to: (1) allow the public to access a single platform for this information, (2) streamline these systems, and (3) eliminate duplicative and outdated information
- 3.46% COLA for categorical programs outside the LCFF

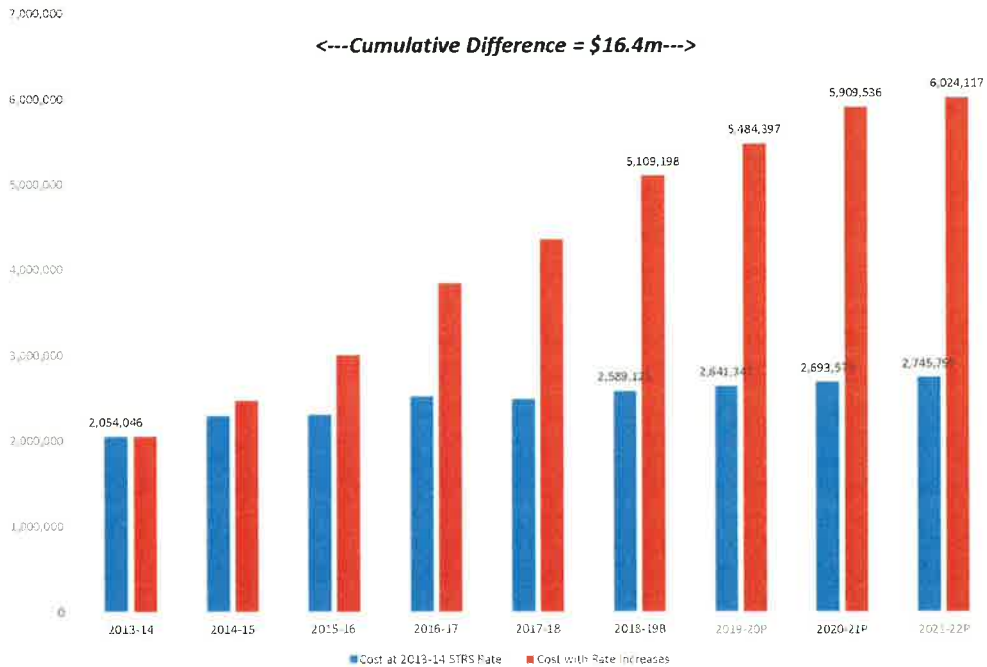
Mr. Christensen noted other provisions and provided details on the \$3 billion one-time non-Prop 98 payment to CalSTRS on behalf of LEAs. He explained the chart showed STRS and PERS rates from 2013-14 and projected through 2023-24. Mr. Christensen shared the \$700 million to buy-down employer contribution rates for 2019-20 from 18.13% to 17.1% and 2020-21 from 19.1% to 18.1% would be a savings of approximately \$320,000 in 2019-20 for the District. Mr. Christensen noted the PERS rates remain the same.

Changes in Retirement System Employer Contributions

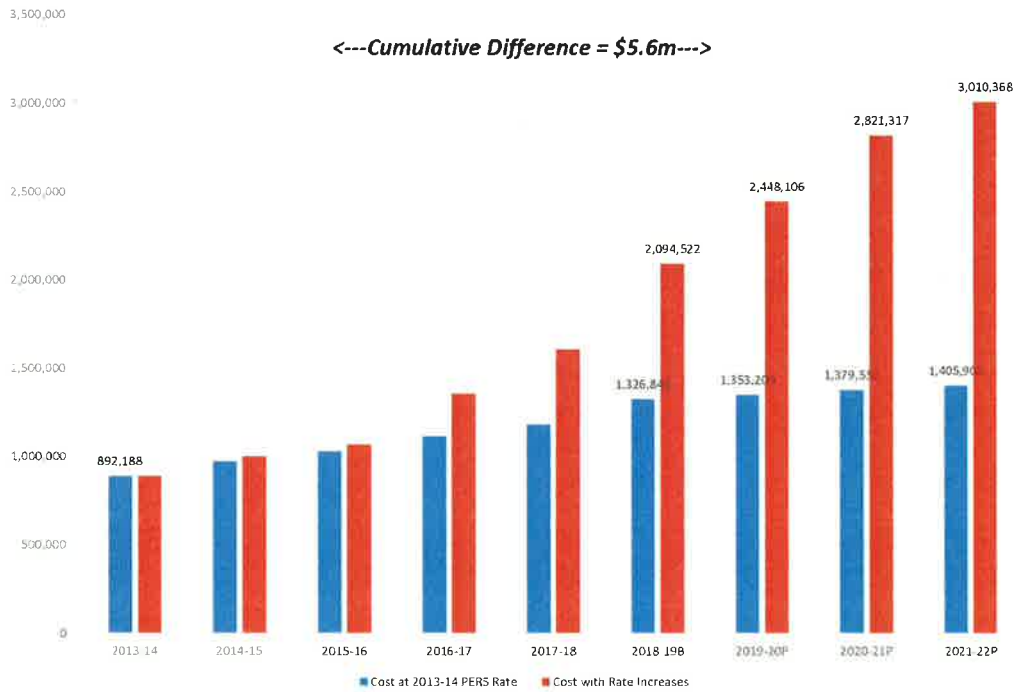
Fiscal Year	STRS			PERS		
	Rate	Annual % Pt Chg	Cum % Pt Chg	Rate	Annual % Pt Chg	Cum % Pt Chg
2013-14	8.250%			11.442%		
2014-15	8.880%	0.630%	0.630%	11.771%	0.329%	0.329%
2015-16	10.730%	1.850%	2.480%	11.847%	0.076%	0.405%
2016-17	12.580%	1.850%	4.330%	13.888%	2.041%	2.446%
2017-18	14.430%	1.850%	6.180%	15.531%	1.643%	4.089%
2018-19	16.280%	1.850%	8.030%	18.062%	2.531%	6.620%
2019-20	17.130%	0.850%	8.880%	20.700%	2.638%	9.258%
2020-21	18.100%	0.970%	9.850%	23.400%	2.700%	11.958%
2021-22	18.100%	0.000%	9.850%	24.500%	1.100%	13.058%
2022-23	17.600%	-0.500%	9.350%	25.000%	0.500%	13.558%
2023-24	17.600%	0.000%	9.350%	25.500%	0.500%	14.058%
10 Year % Chg			113.333%			122.863%

Mr. Christensen shared the following charts depicted the Cost Impact for STRS and CalPERS Contribution Rate Increases; and explained these showed the cost at 2013-14 rates and cost with rate increases.

Cost Impact for STRS Contribution Rate Increase-All Funds

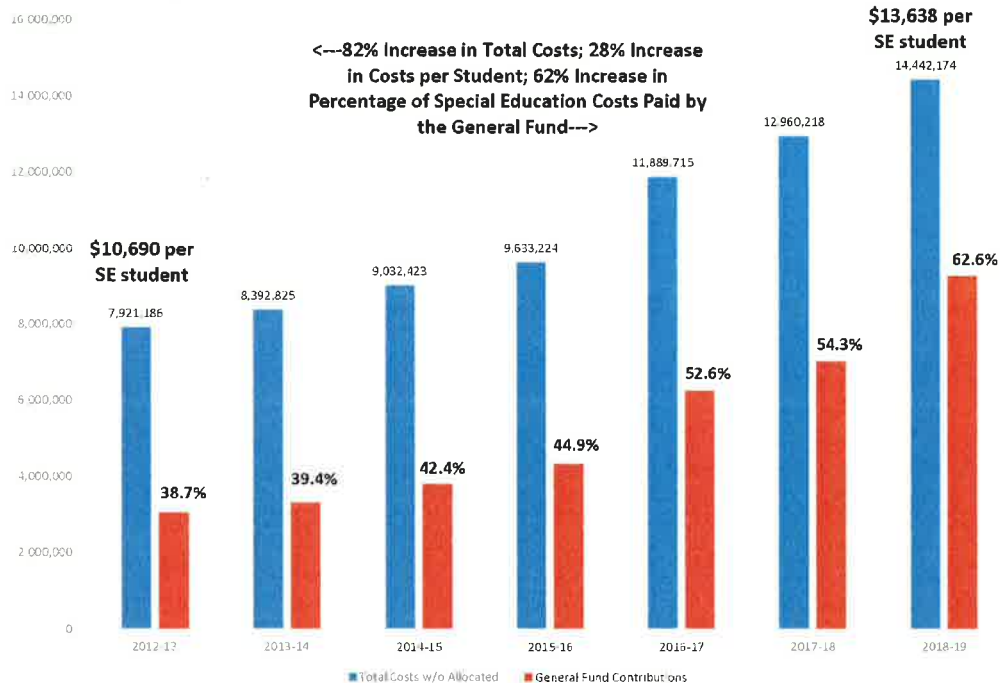


Cost Impact for PERS Contribution Rate Increase-All Funds



Mr. Christensen shared the next few charts would discuss special education costs. He mentioned many districts are experiencing similar trends in special education. Mr. Christensen shared the following chart showed the total cost for the District's special education program from 2012-13 through 2018-19. He noted the cost per special education student was \$10,690 in 2012-13; and \$13,638 in 2018-19.

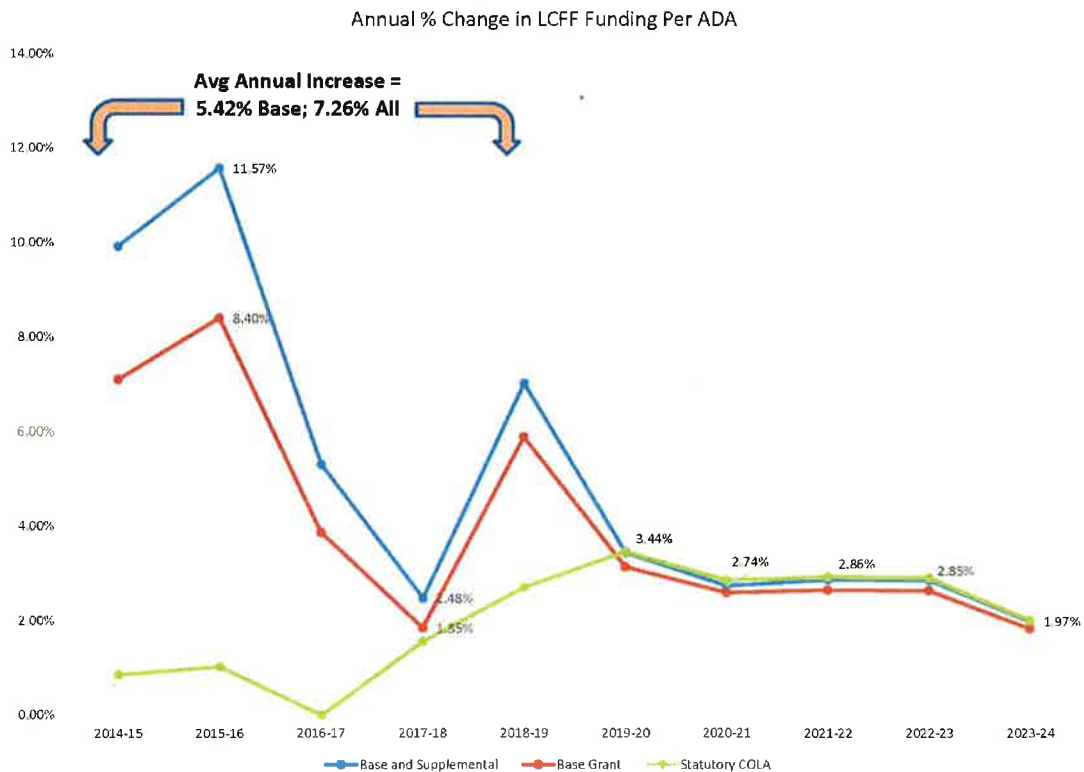
Special Education Costs and General Fund Contributions History



Mr. Christensen noted that special education students made up 14.13% of total CBEDS in December 2005; 11.42% in December 2011; and 15.51% in December 2018. He shared the trend was very similar throughout the SELPA. Mr. Christensen provided an overview of the District and SELPA's percent of total CASEMIS (California Special Education Management Information System) count by disability category. Member Burns inquired on the number of inter-district special education students.

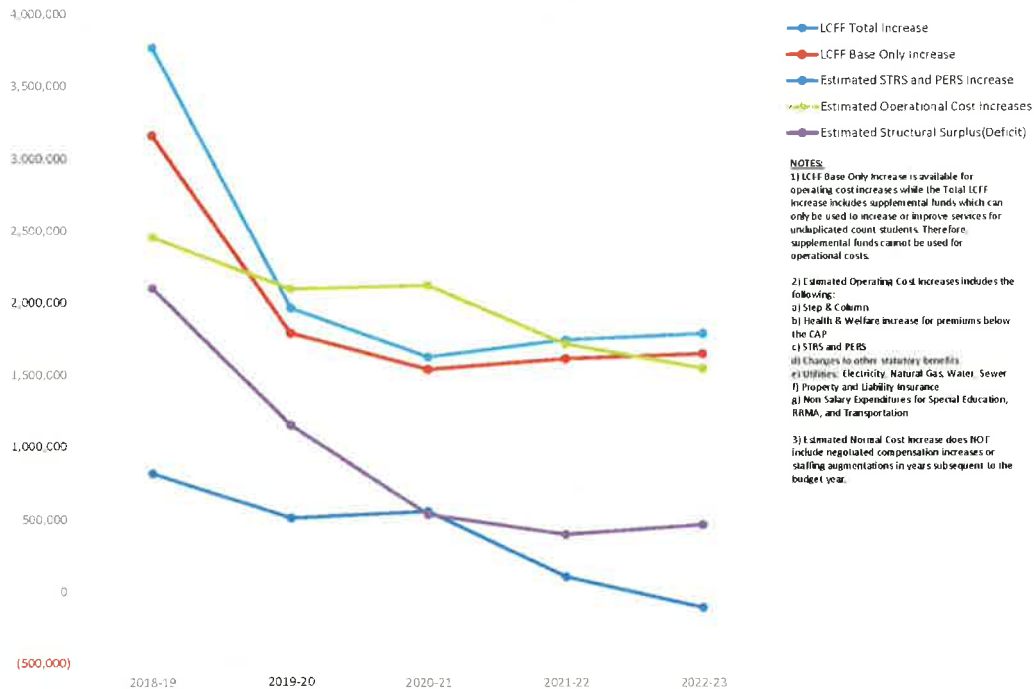
2. LCFF Revenue and Operating Cost Increases

Mr. Christensen explained the annual percent change in LCFF funding per ADA from 2014-15 and projected through 2023-24. He noted the significance increases in revenues.



Mr. Christensen explained the LCFF annual revenue increase compared with annual operating cost increases. He noted that if the trend pattern continues and materializes in that manner it is something that cannot be sustained for a long period of time.

LCFF Annual Revenue Increase Compared with Annual Operating Cost Increases
2018-19 Revised Budget and 2019-20 January Governor's Proposal



3. Significant Non-Routine Budget Changes

Mr. Christian explained the following chart shows changes to the budget that the District is projecting in 2019-20 that are over and above the operational cost changes. He explained a lot of these are one-time funds that were spent in 2018-19 and not projected to be spent in 2019-20. He noted the savings is reflected in the multi-year projections.

Significant Non-Routine General Fund Budget Changes

Description	2018-19	2019-20	Change to Outgo	Type
Additional Technology Reserve Deposit	\$1,000,000	\$0	(\$1,000,000)	One-Time
Additional Deferred Maintenance Transfer	\$803,000	\$0	(\$803,000)	One-Time
Replace 12 year old mower	\$0	\$60,000	\$60,000	One-Time
Replace obsolete Custodial equipment	\$25,000	\$30,000	\$5,000	One-Time
Replace obsolete Copiers	\$45,000	\$6,000	(\$39,000)	One-Time
Facilities Needs Set Aside-Fund 40	\$500,000	\$750,000	\$250,000	One-Time
Replace Duplicating Equipment in PUBS	\$100,000	\$0	(\$100,000)	One-Time
Textbook Adoptions (History/SS 18-19; Science 20-21)	\$1,200,000	\$0	(\$1,200,000)	One-Time
ELA Curriculum for RSP (may be moved to 2019-20)	\$160,000	\$0	(\$160,000)	One-Time
Curriculum for Social-Emotional Learning		\$450,000	\$450,000	One-Time
Bus Replacement Plan Funding	\$1,700,000	\$0	(\$1,700,000)	One-Time
1.0 FTE SDC Teacher for addtl ED class	\$0	\$88,248	\$88,248	On-Going
1.0 FTE Occupational Therapist	\$0	\$88,248	\$88,248	On-Going
1.0 FTE Speech & Language Pathologist	\$0	\$88,248	\$88,248	On-Going
1.0 FTE RSP Teacher	\$0	\$88,248	\$88,248	On-Going
2.0 FTE Student Support Assistants	\$0	\$78,684	\$78,684	On-Going
0.40 FTE Contracted Mental Health Therapist	\$0	\$38,800	\$38,800	On-Going
Total	\$5,533,000	\$1,766,477	(\$3,766,523)	

4. Review of Multi-Year Projection

Mr. Christensen provided an overview of the current general fund multi-year projections through 2020-21. He noted that once the 2019-20 budget is adopted, the 2021-22 school year would be included. Mr. Christensen shared this did not include any negotiated compensation increase for 2018-19 or beyond. He explained that based on these current assumptions, the reserve percentage is estimated about 20% for a few years, and then decreasing.

Mr. Christensen shared that Line 14 is the Estimated Surplus (Deficit) showed an estimated surplus, but noted this did not include any negotiated compensation increases.

General Fund Multi-Year Projection Summary

2018-19 2nd Interim ESTIMATE

#	Item	2018-19		2019-20		2020-21	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
1	Beginning Fund Balance	\$16,542,538	\$394,089	\$12,744,672	\$637,311	\$12,505,432	\$127,000
2	Fund Balance Adjustments	(1)					
3	Total Income	\$60,615,245	\$10,935,936	\$60,983,530	\$10,580,001	\$62,615,346	\$10,581,410
4	Total Outgo	\$64,413,110	\$10,692,714	\$61,222,769	\$11,090,311	\$64,252,470	\$10,581,410
5	Change in Fund Balance	(\$3,797,865)	\$243,222	(\$239,239)	(\$510,311)	(\$1,637,124)	\$0
6	Ending Fund Balance	\$12,744,672	\$637,311	\$12,505,432	\$127,000	\$10,868,309	\$127,000
7	Total Reserves	\$14,979,061		\$14,753,153		\$13,116,826	
8	Reserve as % of Expenditures	19.94%		20.40%		17.53%	
9		Amount	Value	Amount	Value	Amount	Value
10	COLA:	3.70%		3.46%		2.86%	
11	Assumed LCFF Rev Increase (w/ ADA changes):	7.03%	\$3,768,777	3.43%	\$1,966,260	2.74%	\$1,624,886
12	Assumed LCFF [Base Only] Rev Increase (w/ ADA changes):	5.90%	\$3,161,550	3.12%	\$1,793,037	2.59%	\$1,538,432
13	*Included Annual Operating Cost Increase Impact to Unr GF:	4.58%	\$2,455,580	3.66%	\$2,098,475	3.58%	\$2,121,253
14		\$2,101,751		\$1,153,728		\$530,675	
15	GAP Funding:	100.00%		A:DOF	100.00%		100.00%
16	1% Reserve Equivalent:	751,207		723,194		748,250	
17	1% LCFF Increase:	536,371		574,059		593,194	
18	1% Salary Increase Equivalent:	482,399		522,050		526,915	

* Step & column, health benefits, statutory benefits, and inflation for utilities, insurance, and Restricted programs subject to contribution from Unrestricted General Fund

*Gov Jan Proposal for 2019-20
 *17-18 P2 ADA for all years
 *18-19CalPADs UPC for all years
 *LCFF COLA only increases after 2018-19
 *Negotiated Comp increases for 17-18 ALL

2/15/2019 3:12 PM

5. Review of LCAP Executive Summary

Mr. Christensen and Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, shared a draft, and highlighted a few areas, of the LCAP Executive Summary. Upon review, the Board made suggestions to make the Dashboard data a bit more user-friendly. Mr. Christensen mentioned the document was going to be used at the LCAP Annual Review workshop on March 12, and other stakeholder meetings (i.e. DAC, DELAC, BAC, etc.).

6. Possible LCAP Changes for 2019-20

Mr. Christensen explained this section was a placeholder for any possible changes for the LCAP. He shared there were some suggested changes last year but no anticipated changes for 2019-20.

J. STRATEGIC PLANNING WORKSHOP

1. Stakeholder Input on the District's Vision and Mission

Superintendent Baranski shared the outcome of the stakeholders' feedback on the District's vision and mission statements for the Board's review and discussion. The Board narrowed down the proposed language and asked that the information be brought back, for continued discussion and possible action, to the March 5 meeting.

K. CLOSED SESSION

President Fox announced that the Board would meet in closed session for:

1. **Conference with Legal Counsel – Anticipated Litigation**
- *One Case*
2. **Conference with Legal Counsel – Existing Litigation**
- *OAH Case No. #: 2018120122*
3. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)
4. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 9:07 p.m.

L. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:55 p.m., and no action was taken.

M. ADJOURNMENT

With no further business, the regular meeting of February 19, 2019 was adjourned at 10:55 p.m.


Barbara Ryan, Clerk


Dr. Kristin Baranski, Secretary